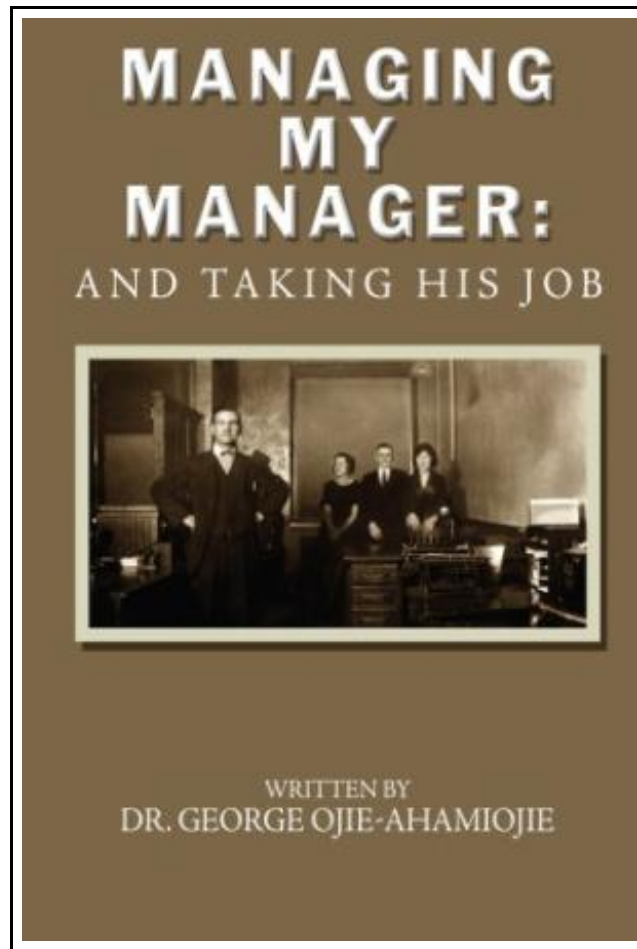


Managing My Manager: And Taking His Job



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Reviews

Extremely helpful for all type of folks. It generally is not going to expense a lot of. I found out this book from my dad and i advised this book to find out.

(Melany Goyette)

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AUTHORHOUSE, United States, 2008. Paperback. Book Condition: New. 224 x 147 mm. Language: English . Brand New Book ***** Print on Demand *****.There are a lot of managers out there that spend a lot of their time at work entrenched in their offices or operations, and buried in paperwork. In my opinion, they are good managers but poor leaders. They need effective leadership, empowerment and delegation, and time management skills. That is where you as a smart employee come in. This book gives you step-by-step approach to help your manager get out of this boring and mundane work ethics and to be an effective and efficient manager. In the process of doing this and relying on you to keep him on task, track and schedule, you are learning his job, performing some of them, getting acquainted with office politics and looking upward to occupying your manager's office. This book will also teach you how to effectively part-take in office politics, relate to people very well, identify and analyze different types of managers and people.



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